

Client Services Analyst Associate

The Position

With remote supervision, this role involves responsibility for receipt of user requests through telephone and electronic systems, properly documenting all issues, and communicating effectively and thoroughly with the user community throughout life cycle of issue. The selected employee will be asked to resolve basic to intermediate computer software and hardware problems by showcasing trouble-shooting and problem solving abilities. You will also be asked to install and configure Company standard applications and will support key service-level goals including response time, end-user satisfaction, and end-user productivity. This position is based at our Hal Far Facility on a full time basis.

The Applicant

The position calls for a person with:

- Either a degree level of education in IT / Higher National Diploma in IT / CS or MCSA/MCSE/CCNA certification with 2 years' experience;
- Excellent technical, verbal and written communication skills and the ability to work effectively with internal/external stakeholders as may be required.

Kindly submit your updated CV and covering letter to HRmalta@actavis.com.

Closing Date: Friday 23rd May 2014